



Retrieval Winch Inspection Checklist

Winch Model: _____ Manufacture Date: _____

Serial Number: _____ Lot Number: _____ Purchase Date: _____

Comments: _____

GENERAL FACTORS	ACCEPTED/ REJECTED	SUPPORTIVE DETAILS OR COMMENTS
1. Operation: Check operation at high and low speed positions. Inspect the ratchet brake.	☐ ACCEPTED ☐ REJECTED	
2. System: Inspect all screws, bolts, and nuts. Ensure they are securely attached and tight. Check to see if any bolts, nuts, or other parts are missing, or have been substituted or altered in any way. Inspect covers, housings, guards, etc. Ensure they are free of cracks, dents, or other damage.	☐ ACCEPTED ☐ REJECTED	
3. Crank Handle: Must lock positively onto the shaft and be free of cracks, bends, or other damage.	☐ ACCEPTED ☐ REJECTED	
4. Connecting Hook: Must not be damaged, broken, distorted, or have any sharp edges, burrs, cracks, worn parts, or corrosion. Ensure the connecting hook works properly. Hook gate must move freely and lock upon closing. Hook must swivel freely.	☐ ACCEPTED ☐ REJECTED	
5. Wire Rope: Inspect entire length of wire rope assembly starting at the hook and look for broken wires or corrosion. Wear protective gloves when inspecting wire rope.	☐ ACCEPTED ☐ REJECTED	

Overall Disposition	☐ ACCEPTED ☐ REJECTED	INSPECTED BY: _____ DATE INSPECTED: _____
---------------------	--	--