

CONFINED SPACE ENTRY CHECKLIST

1. **Is the space on the list of confined spaces?**
 - Confirm that the space is identified as a confined space within the Program documentation. **If not, stop and let's assess.**

2. **Have entry procedures been reviewed prior to entry?**
 - Ensure all entrants and attendants have reviewed and signed the specific confined space entry procedures.

3. **Did you complete a confined space entry permit prior to entry?**
 - Verify that a permit has been filled out and approved before entering.

4. **Is the contractor entering a permit-required space?**
 - If yes, ensure the contractor has been vetted by EH&S (Environmental Health and Safety). **If not, stop and let EH&S know** (safety@caltech.edu OR extension 6727 or 626-395-6727).

5. **Notify Security Dispatch (extension 4701 or 626-395-4701).**
 - Contact Campus Security as part of the entry protocol.
 1. Inform them of the exact location and duration of entry.
 2. Confirm with them once all personnel have exited the confined space.

For more detailed information, refer to [Caltech's Confined Space Entry Program](#).