

Personal Protective Equipment Supervisor Monthly Self-Audit Checklist

**COMPLETE FOR EACH OF YOUR WORK AREAS AND EMAIL MONTHLY TO
SAFETY@CALTECH.EDU WITH A COPY TO ED.RHOADS@CALTECH.EDU**

Observation Location _____ Supervisor _____

Number of Employees Observed: _____ Date: _____

	# Employees Wearing PPE	# Employees NOT Wearing PPE	N/A	COMMENTS
Eye and Face Protection (Glasses)				
Appropriate eye and face protection worn as outlined by the hazard assessment				
Foot Protection (Shoes)				
Appropriate shoe protection worn as outlined by the hazard assessment				
Hand Protection (Gloves)				
Appropriate hand protection worn as outlined by the hazard assessment				
Respiratory Protection				
Appropriate respirators worn as outlined by the hazard assessment				
Head Protection				
Hard hats worn as outlined by the hazard assessment				

DEPARTMENT / SHOP		MONTH
<input type="checkbox"/> CARPENTER SHOP <input type="checkbox"/> CENTRAL PLANT <input type="checkbox"/> COPY CENTER <input type="checkbox"/> CUSTODIAL – CAMPUS SERVICES <input type="checkbox"/> CUSTODIAL – STUDENT HOUSING <input type="checkbox"/> DESIGN & CONSTRUCTION <input type="checkbox"/> EHS <input type="checkbox"/> ELECTRIC SHOP <input type="checkbox"/> FACULTY HOUSING <input type="checkbox"/> GROUNDS	<input type="checkbox"/> HVAC <input type="checkbox"/> LOCK SHOP <input type="checkbox"/> MAIL SERVICES <input type="checkbox"/> MOTOR POOL <input type="checkbox"/> PAINT SHOP <input type="checkbox"/> PLUMBING SHOP <input type="checkbox"/> POST OFFICE <input type="checkbox"/> ROOFER <input type="checkbox"/> SECURITY <input type="checkbox"/> SHIPPING / RECEIVING <input type="checkbox"/> TRANSPORTATION	<input type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER