

APPENDIX B: JOBSITE REQUIREMENTS CHECKLIST

- ___ 1. Cal/OSHA Poster
 - a) Cal/OSHA poster
 - b) Emergency Phone Numbers
 - c) Hazard Warning Signs
 - d) Operating Rules for Forklifts
 - e) Employee Right to Gain Access to Medical and Exposure Records

- ___ 2. Written Safety Programs
 - a) Injury and Illness Prevention Program (IIPP)
 - b) Code of Safe Practices
 - c) All Cal/OSHA Required Permits and Certifications
 - d) Respiratory Protection Program, for work sites where respirators are used
 - e) Fall Protection Plan, if needed
 - f) Tailgate Meeting Documentation
 - g) Safety Data Sheets (SDSs) and Chemical Inventory List
 - h) Heat Illness Prevention Program
 - i) Lock-Out Tag-Out (LOTO) Program
 - j) Hot Work Permit

- ___ 3. First Aid Kit and List of on-site Personnel Trained in CPR/First Aid

- ___ 4. Drinking Water, Disposable Cups, and Trash Receptacle(s)

- ___ 5. Hand Washing Facilities

- ___ 6. Personal Protective Equipment (PPE)
 - a) Hard hats
 - b) Safety glasses
 - c) Ear plugs and/or muffs
 - d) Fall protection (as needed)
 - e) Steel-toed shoes and metatarsal caps (as needed)
 - f) Respirators (as needed)

- ___ 7 Portable Fire Extinguishers
 - a) Office Trailer
 - b) Storage Trailer
 - c) Work Area
 - d) Cab of Crane (if crane is on site)
 - e) Near Flammables and Combustibles

- ___ 8. Operator Manuals for Different Types of Equipment

- ___ 9. Cal/OSHA Permits
 - a) Trenching and Excavation - Annual Permit
 - b) Trenching and Excavation - Notification Form
 - c) Cranes over 3-ton capacity
 - d) High Work (over 36 feet in height)

- ___ 10. Toilet Facilities
 - a) One per 20 workers
 - b) If females on site - separate facility

- ___ 11. Stairways
 - a) For buildings of 3 stories or less, at least one stairway
 - b) For buildings of more than 3 stories, 2 or more stairways

Project Location: _____

Signature: _____

Date: _____