

CALTECH ENVIRONMENT, HEALTH, AND SAFETY OFFICE

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E-Waste Pick-Up Services 2nd Wednesday of Each Month

The Safety Office collects **campus generated** e-waste including:

Batteries	Fax Machines	Printers
Cassette Players	Flat Screens	Scanners
Computers	Keyboards	Servers
Copiers	Laptops	Shredders
CVR's	Monitors	Stereos
Docking Stations	PDA's	Tape Drives
DVD's	Phones/Cell Phones	Wired/Wireless Mouse

Please open a work order in the [AiM Customer Portal](#) to request an eWaste pick-up at your on-campus location.

If you need secured destruction of Hard Drives, DVD's, CD's, or other electronic information, provide details in the comments section of the work order request.

If you are unsure whether or not a particular item falls under an e-waste category, or you need assistance with the transfer of a large e-waste item, please send an email to safety@caltech.edu or call the Safety Office at ext. 6727.

Please keep in mind that e-waste items that housed or utilized chemicals of any kind must be cleared by the Safety Office prior to disposal.



PHONE (626) 395-6727

EMAIL safety@caltech.edu

WEBSITE www.safety.caltech.edu